



भा. कृ. अनु.प.- केन्द्रीय आलू अनुसंधान संस्थान
शिमला-171 001, हि.प्र. (भारत)

ICAR-CENTRAL POTATO RESEARCH INSTITUTE
SHIMLA-171 001, H.P. (INDIA)

SPEED POST

No. F. 02-03/2013-Estt.-I/Vol.II ❏ 11313-11458

Dated: ~~Dec-22-2015~~

01-01-2016

To

The Assistant Director General,
Employment News,
East Block IV, Level -5,
R.K. Puram, New Delhi – 110 066.

Sub.: Forwardal of Advertisement Notice for publication in the Employment News for filling up posts of Lower Division Clerk at ICAR- Central Potato Research Institute - Regarding.

Sir,

I am forwarding herewith an advertisement No. CPRI/Rectt./02-03/2013-Estt.-I/Vol.II inviting applications for filling up posts of Lower Division Clerk at ICAR-Central Potato Research Institute, Shimla & its Regional Stations, under the administrative control of Indian Council of Agricultural Research, New Delhi, for advertisement in **Employment News**.

It is requested that arrangements may please be made to insert the advertisement immediately at the earliest on priority, under intimation to this office.

The bill in triplicate towards the advertisement charges duly pre-receipted may be sent in favour of the Director, ICAR-Central Potato Research Institute, Shimla, along with copy of advertisement notice for arranging payment. The advertisement charges should not exceed the rates prescribed by the DAVP, New Delhi. A certificate to this effect may please be given in the invoice.

This is issued with the approval of the Director.

Yours faithfully,

Administrative Officer /
Head of Office

Encl : As above.

Copy for kind information and necessary action is forwarded to:-

1. The Secretary, Indian Council of Agricultural Research, Krishi Bhawan, New Delhi – 110 001.
2. The Director (Adm.), Indian Council of Agricultural Research, Krishi Bhawan, New Delhi-110 001, with ref. to his letter No 33(6)/2015-Estt.I dated 28.7.2015 and 3(4)/2015-Estt.III dated 10.12.2015

OK
22/12/15

3. The Dy. Secretary (TS), Indian Council of Agricultural Research, Krishi Bhawan, New Delhi- 110 001.
4. The Deputy Secretary(Hort.), Indian Council of Agricultural Research, Krishi Anusandhan Bhawan-II, Pusa, New Delhi- 110 012.
5. The Commissioner for SC/ST, Wing NO. 7, 1st Floor, Block No. 1, RK Puram, New Delhi.
6. The Central Employment Exchange, Govt. of India, Directorate of General of Employment and Training (Ministry of Labour) 14/11 Jamnagar House, Shahjahan Road, New Delhi – 110 011.
7. The Director, All India Radio, Shimla.
8. **The Employment Exchange/Regional Employment Exchange of Shimla (HP)/ Modipuram (UP)/Shillong (Meghalaya) / Patna (Bihar) /Muthorai (TN) / Gwalior(MP).**
9. All the Directors / Project Directors of the ICAR Institutes /NRC's/ Project Directorates / ZPDs
10. The Joint Director, CPRIC, Modipuram.
11. All the Heads of the Regional Stations : Patna/ Jalandhar / Kufri / Gwalior / Shillong / Muthorai.
12. All the Heads of the Divisions: Crop Improvement /Crop Production/Plant Protection / CPB&PHT/Social Science/Seed Technology, CPRI, Shimla.
13. The Finance & Accounts Officer, CPRI, Shimla.
14. The Incharge (Official Language), CPRI, Shimla
15. The Vigilance Officer, CPRI, Shimla.
16. The Adm. Officer (APAR) CPRI, Shimla.
17. The Asstt. Adm. Officer (Stores)/ (Estt. II)/ (B&C), CPRI, Shimla.
18. The Incharge (Library)/Engineering Section, CPRI, Shimla.
19. Dr. Shashi Rawat, Sr. Scientist & Nodal Officer, Permisnet, AKMU Cell, CPRI, Shimla, to upload the advertisement notice in CPRI website.
20. PS to Director/PA to Head of Office/AO, CPRI, Shimla.
21. The Secretary, IJSC, CPRI, Shimla
22. Concerned Recruitment File.
23. Notice Board (Main Board / Library).
24. Guard File


 Administrative Officer /
 Head of Office
 ETC [Signature] / 27/12/15

**ICAR - CENTRAL POTATO RESEARCH INSTITUTE
SHIMLA – 171 001 (HP)**

Advt. No. CPRI/Rectt./02-03/2013/-Estt.-I/Vol.II

'ADVERTISEMENT NOTICE'

Director, Central Potato Research Institute, Shimla invites application from the Indian Citizen to fill the following posts, at Central Potato Research Institute, Shimla (HP) and its Regional Stations, under the administrative control of the Indian Council of Agricultural Research, Krishi Bhawan, New Delhi. These posts are non-government but pensionable under the 'New Pension Scheme' as formulated by the Government of India. Persons appointed against these posts will be entitled for HRA and other benefits as per Govt. of India Rules. The details of these posts are given below:

Sr. No	Name of the post with pay scale & place of posting	No. of posts & reservation position	Qualification as per TSR
Admn. Category			
1.	Lower Division Clerk, in Pay Band-I : Rs. 5200-20200 + Rs. 1900/- Grade Pay, at ICAR- Central Potato Research Institute, Shimla (HP)	02 posts (One reserved for OBC category and one for unreserved category).	<u>Essential qualification:</u> 12 th class or equivalent qualification from a recognized board or University. Note: Typing test of the candidates qualifying the written examination will be conducted thereafter in the manner approved by the Governing Body of ICAR.
2.	Lower Division Clerk, in Pay Band-I : Rs. 5200-20200 + Rs. 1900/- Grade Pay, at ICAR- Central Potato Research Institute Campus, Modipuram(UP)	02 posts (For unreserved category)	
3.	Lower Division Clerk, in Pay Band-I : Rs. 5200-20200 + Rs. 1900/- Grade Pay, at ICAR- Central Potato Research Station, Shillong (Meghalaya)	03 posts (Two reserved for scheduled Tribe and one for unreserved category)	
4.	Lower Division Clerk, in Pay Band-I : Rs. 5200-20200 + Rs. 1900/- Grade Pay, at ICAR- Central Potato Research Station, Gwalior (MP)	02 posts (One for unreserved category and one reserved for Scheduled Tribe category).	
5.	Lower Division Clerk, in Pay Band-I : Rs. 5200-20200 + Rs. 1900/- Grade Pay, at ICAR- Central Potato Research Station, Patna(Bihar)	03 posts (One reserved for OBC and two for unreserved category)	

6.	Lower Division Clerk, in Pay Band-I : Rs. 5200-20200 + Rs. 1900/- Grade Pay, at ICAR- Central Potato Research Station, Muthorai (TN)	01 post (For unreserved category)	
----	--	-----------------------------------	--

Note

- ✓ The number of posts can be increased or decreased.
- ✓ There will be no interview for the above posts.
- ✓ The written exam will be held at ICAR-Central Potato Research Institute, Shimla- 171 001 (HP). Detailed Instructions will be communicated in the call letters.
- ✓ **In pursuance to ICAR letter F. No. 33(6)/2015-Estt. III dated July 28, 2015 and F. No. 3(4)/2015-Estt. III dated December 10, 2015, it is intimated that the applications received from the candidate(s) in response to our earlier/previous circular / advertisements for filling up aforesaid posts stands cancelled and the interested candidates need to apply afresh.**

The written examination of the candidates will be conducted. Date of examination and admit cards etc. will be issued separately in due course of time.

The candidate applying for the post(s) is required to deposit application processing fee in shape of D.D. amounting to Rs.200/- Rupees two hundred only (Non-refundable) in favour of "ICAR-Unit – CPRI, Shimla (HP)", payable at SBI, Shimla (in absence of which, the application will not be entertained. However, candidates belonging to SC, ST and women are exempted from said application processing fee.

The instructions / requirements such as experience, age and other terms and conditions etc. can also be downloaded from the Institute website <http://cpri.ernet.in>

The interested and eligible candidates may download these instructions / proforma from above mentioned Institute website and submit their application(s) in the prescribed proforma in English/Hindi only to the Asstt. Adm. Officer (Estt. I), CPRI, Shimla- 171 001 (HP) which should reach to him positively within 30 days from the date of publication of this notice in the Employment News. The application of candidates applying from Assam, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladhak Division of J&K State, Lahul & Spiti Distt. and Pangti Sub Division of Chamba Distt. of HP and Andaman Nikobar Island and Lakshadweep, may reach within 45 days from the publication of notice.

The in-service desirous and eligible candidates who fulfill the requisite eligibility criteria and can be relieved immediately in the event of their selection may kindly be forwarded in the prescribed proforma within prescribed time limit, along with copies of their up-to-date CR dossiers of last five years. A certificate to the effect that no disciplinary / vigilance case is pending and / or being contemplated against the candidate may also be furnished while forwarding the application. The in-service candidates may send their advance copy of application directly and original application may be routed through the present employer. The application(s) of such employees will be considered only after receipt of applications through proper channel.

The applications without signature / not filled properly and without photograph etc., will not be accepted and no correspondence in this regard will be entertained. They will have to submit self attested photocopies of educational qualification with the application. The decision of the

Director, CPRI, Shimla, in case of any dispute with regard to acceptance / rejection of any application will be final.

Instructions for the candidates

1. Age limit: 18-27 years. The crucial date for determining the age limit of candidates will be the date of publication of advertisement notice in the Employment News.
2. Age relaxation: Upper age relaxation: 5 years for SC/ST, 3 years for OBC and 10 years for Physically Handicapped candidates. Upper age limit for I.C.A.R. employees will be allowed as per recruitment rules.
3. The post is Non-government under I.C.A.R but pensionable as per the New Pension Scheme introduced by Govt. of India w.e.f. 1.1.2004.
4. The Institute will not be responsible for late or non-receipt of application due to postal delay/other reasons.
5. **The envelope containing application should be superscribed as "APPLICATION FOR THE POST OF Lower Division Clerk at _____ (Pl. specify the place).**
6. At present, the place of posting is as indicated in the advertisement. However, the person selected are liable to be transferred anywhere in India under CPRI/ICAR.
7. The Director, Central Potato Research Institute, Shimla reserves the right either **to fill up all the posts or any of them without assigning any reasons thereof.**

Sd-
Administrative Officer / Head of Office
For Director

Fax No. 0177 -2624460
Tel. NO. 0177 – 2627269/2625073

Application for the post: **POST OF Lower Division Clerk at _____** (Pl. specify the place).

Please
paste one
passport
size recent
coloured
photograph

1. Name in Full:
2. Father's/Husband Name:
3. Present Home Address:
.....
4. Address for Correspondence with Pin Code.....
.....
.....
5. Date of Birth:
6. Marital Status:
7. Whether ST/SC/Genl./OBC/PH
8. Are you a regular employee of ICAR? Yes /No
9. Name of the Employment Exchange with:
Registration No. and date & Validity upto
10. Nationality

8. Educational Qualification/Technical Qualification:

Sl. No.	Name of the Examination pass	Name of Board/ University	Year of Passing	% of Marks obtained/G.P./ Division

12. Experience (particulars of all previous and present employment) if any

Sl. No.	Name of the Organization	Post/ position held	Period	Emoluments	Remarks

13. Whether any of your relative is working
in Indian Council of Agricultural Research, New Delhi/
Central Potato Research Institute, Shimla
and its Regional Stations, if yes
clearly state the Name, Designation of
your relative and your relation with him/her
14. Whether DD of application processing fee is
enclosed or not, if yes, please give DD NO. _____ date: _____

DECLARATION

I hereby declare that the information/statement made in this application are true, complete and correct to the best of my knowledge and belief and nothing has been concealed. In the event of any information/statement being found false and incorrect, my candidature will be cancelled/any other action as deemed fit may be taken by the Director, CPRI, Shimla, against me.

Signature of the applicant

Name:

Date:

Place:
