

OFFICE OF THE DEPUTY COMMISSIONER SHIMLA, DISTRICT SHIMLA, H.P.

RECRUITMENT NOTICE

No. SML-EA (83)/Misc.-160775

Dated: 03-08-2022

Applications are invited for filling up of vacant posts of DRIVER in the establishment of Deputy Commissioner, office Shimla, H.P. on daily wages basis from the eligible applicants. The candidates who had applied earlier for the post of Driver (SC category) as advertised by this office vide No. SML-EA(83)/Misc.-156808 dated 08-11-2021 not need to apply afresh.	
Name of Post:	DRIVER.
Total Posts:	05
Break up of Posts:	SC (UR): 01 OBC: (UR) 02 EWS: 02
Pay Scale:	On daily wages basis @ Rs. 411/- per day as revised by the Government from time to time.
Class of Post:	Class-III (Non Gazetted).
Minimum qualification and other qualification:	(i) Candidate should have passed Matriculation Examination or its equivalent from the recognized Board of School Education/Institution situated within Himachal Pradesh. provided that this condition shall not apply to Bonafide Himachalis. (ii) Candidate must possess valid Driving Licence for plying of Heavy/Light Vehicles in hilly terrain. (iii) As per Govt. Notification No. Per(AP)-C-C(17-2/2018 dated 19-11-2019 a candidate shall be eligible for Class-III post(s) if he/she has passed Matriculation from any School/Institution situated within Himachal Pradesh. Provided this condition shall not apply to Bonafide Himachalis.
Desirable:	Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in Himachal Pradesh.
Age:	Age Between 18 years and 45 years. Clarification:- Age of a candidate shall be reckoned as on 01-01-2022. Five years relaxation in upper age limit is admissible only to the candidates belonging to SC category as per provisions of relevant rules/ instructions of HP Govt.
Mode of selection:	(i) Written Objective type examination (MCQ) of: 100 Marks. Duration of Examination= 2 hours. (ii) Driving Skill Test:-The candidate in merit list framed on the basis of Sr. No. (i) above will have to qualify the DRIVING SKILL TEST which is mandatory for the selection to above post. The candidate who does not qualify the Driving skill Test will not be considered for appointment.
Syllabus:	The syllabus for written objective type Examination will based on be of General knowledge, customs, manner, dialects of Himachal Pradesh, Motor Vehicle Act, First Aid and Mechanical Assistance etc.

Fee:	Sr. No.	Category	Fee payable (In Rs.)
	1.	EWS	400/-
	2.	Candidate belongs to SC/OBC category.	300/-
	The female candidates shall be exempted from the application fee.		
Note: The fee should be paid through IPO/Demand Draft issued in favour of Deputy Commissioner Shimla, payable at Shimla. Payment of fee in case, by any other mode is not acceptable.			
Place of posting:	Shall be posted in Deputy Commissioner office Shimla and its subordinate offices within jurisdiction of Shimla District.		
The application alongwith relevant supporting documents should reach in the office of Deputy Commissioner, Shimla on or before 20-08-2022 till 05-00 PM from non-tribal areas and the candidates of Tribal Areas of HP on or before 26-08-2022 till 05-00 PM . The application received after last date or found incomplete will be rejected and no correspondence in this regard will be entertained. No TA/DA will be payable to the applicant for appearing in the Written examination/Skill Test/Document verification. Selected candidates will be posted in Deputy Commissioner office Shimla and its subordinate offices in District Shimla, H.P. The applicants can download application format from the official website of Shimla District at http://hpshimla.nic.in			
Note: This office had earlier issued advertisement for filling up of one vacant of Driver (SC category) vide this office advertisement No. SML-EA (83)/Misc.-156808 dated 08-11-2021 with the process of evaluation of 15 marks in pursuance of Notification No. Per (AP-B)-B(15)-5/2014 dated 17-04-2017. Now as per Notification No. Per (AP-B)B(15)11/2018 dated 04-05-2022 issued by the Govt. of H.P. Department of Personnel has ordered to discontinue/dispense with the process of evaluation of 15 marks and to enhance the weightage of written test from 85 to 100 for class-III posts/services under the State Government with immediate effect. Hence, the advertisement notice issued by this office dated 08-11-2021 is also modified to the extent that there will be written examination of 100 marks.			

Terms and conditions:

(a) Date for determining eligibility of all candidates in respect of essential qualification(s) and experience, if any, etc., shall be the closing date for submission of application form.

(b) Onus of proving that a candidate has acquired requisite driving licence/ essential qualification(s) by the stipulated date is on the candidate.

(c) In service candidates may apply for the posts with information to their Head of Departments/ Employer for issuing NOC. Candidates in service will not be considered unless he/she brings NOC from the concerned employer.

(d) The eligibility of candidate(s) will be determined on the basis of original documents produced on the day(s) of verification and the Recruiting Authority will not be responsible if the candidature of any candidate is rejected at that stage or at the time of verification by the appointing authority.

(e) Original certificates will have to be produced at the time of verification of documents. If any claim of the candidate is found to be incorrect; besides rejection they may render themselves liable to legal action.

(f) Number of posts are tentative and may increase or decrease from time to time for different categories of posts, if any, vacancy arises for the posts having common/similar R&P Rules shall be included in the present number of posts.

(g) While preparing the final result, a category wise waiting list (panel) shall be prepared. The candidates placed in the waiting list/panel shall have no right to be appointed except when a selected candidate does not join and the waiting list is still in operation.

(h) The candidate shall be eligible for appointment, if he/she has passed Matriculation, from any school/institution situated within Himachal Pradesh provided that this condition shall not apply to Bonafide Himachalis.

(Aditya Negi) IAS,
Deputy Commissioner,
Shimla.

Endst. No. SML-EA(83)/Misc. - 160775 Dated: 3/8/2022
Copy forwarded to the following for information and necessary action:-

1. The Principal Secretary-cum-F.C. (Revenue) to the Government of H.P. Shimla-2.
2. The Divisional Commissioner, Shimla Division, Shimla-171002.
3. All the Deputy Commissioners in Himachal Pradesh.
4. The Director, All India Radio, Shimla-4 with the request to announce the advertisement on the news bulletin.
5. All the Sub Divisional Officer (Civil) in Shimla District.
6. All the Tehsildar/Naib Tehsildar in Shimla District.
7. The District Employment Officer Shimla, District Shimla.
8. The District Informatics Officer, Shimla with the request to upload the advertisement notice alongwith proforma on official website of District Shimla.
9. The District Public Relation Officer, Shimla for vide publicity.
10. The Notice Board.

(Aditya Negi), IAS
Deputy Commissioner, Shimla,
District Shimla.

APPLICATION FOR THE POST OF **DRIVER (Daily Wages Basis)** IN THE OFFICE OF DEPUTY COMMISSIONER, SHIMLA.

(Applicant must fill in all the column of the Application Form wherever necessary).

Upload passport
size photograph.

- (a) Name of the post applied for:-----
(b) Category & Sub *Category* in which applied for:-----

(i) Name of the applicant:

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(In Capital Letters).

(ii) Father's Name:

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(In Capital Letters).

Mother's Name:

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(In Capital letters).

4. Date of Birth:

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(DD) (MM) (YEA R)

5. Sex (Male/Female) Pl. Tick- (Male)/(Female)

6. Category -----

7. Aadhar No. -----

8. Mobile Number. -----

9. Marital Status (Married/Unmarried) -----

10. Address for Correspondence: -----
(In Capital Letters). -----

11. Permanent Address: -----
(In Capital Letters) -----
-----PIN-----

12. Driving Licence No. -----
Issuing Authority -----
Class of Vehicle authorized to Drive -----
Driving Licence validity: ----- Valid upto:-----

13. (a) Name of Employment Exchange where registered. -----

(b) Registration No: -----

Place: -----

Date: - -----

(Signature of the Applicant)

Detail of Educational Qualifications:-

Sr. No.	Exam Passed	Year of Passing	Total Marks of Examination	Marks obtained	% of marks	Name of Board/University
1.	Matric.					

Declaration:-

- (a) I hereby declare that the information filled in the application form is true and correct to the best of my knowledge and belief.
- (b) I understand that any willful mis-representation of facts or concealment of information shall result in the cancellation of candidature and liable to legal proceedings.
- (c) That I have never been dismissed either from Government/Semi Govt/other Public or Private Organization service.
- (d) I have never been arrested/prosecuted or involved in any criminal case or convicted by a Court of Law (If otherwise, please provide details separately).

Place: -----

(Signature of the Applicant)

Date:- -----