IIITU/FR-II/Asst. Prof. G-II/2021-869   04, Aug.'21

RECRUITMENT FOR FACULTY POSITION

ASSISTANT PROFESSOR (GRADE -II)

Indian Institute of Information Technology (IIIT) Una invites online applications from Indian Nationals for the recruitment of faculty members on regular scale of pay at the level of Assistant Professor Grade-II in its various Schools. The last date for submission of online application is 06, Sept.'21; 17:00 hrs. The last date for receipt of hard copy is 13, Sept.'21 till 17:00 hrs.

Please visit our website www.iiitu.ac.in for further details.

Amar Nath Gill

REGISTRAR

IIITU/FR-II/Asst. Prof. G-II/2021

RECRUITMENT FOR FACULTY POSITION ASSISTANT PROFESSOR (GRADE -II)

Applications are invited from individuals who would like to contribute for the development of IIIT Una, an Institute of National Importance set up, funded, and managed by the Ministry of Education, Govt. of India under the Act of Parliament No. 23 of 2017. The details of positions available in the various schools of IIIT Una are as follows:

I.   No. of Vacancies*:

Sr. No.	Description	Total	Vacancies* As per No. 36039/1/2019-Estt(Res) dated 31, Jan. 2019 of DoPT, Ministry of Personnel, Public Grievances & Pensions, GoI				
			UR	OBC	EWS	SC	ST
1.	**School of Computing**	**14**					
2.	**School of Electronics**	**08**	**11**	**05**	**02**	**03**	**01**
	Total	**22**					

*: Reservation is applicable as per Govt. of India (GoI) norms.

II.   MINIMUM QUALIFICATION, EXPERIENCE, AND OTHER DETAILS

Sr. No.	Description	Information
1.	Name of Post	Assistant Professor Grade-II
2.	Nature of Appointment	Regular
3.	Educational and Other Qualification	i) PhD in an appropriate discipline ii) First Class in both the UG and PG degrees or a CGPA of 6.5 and above in both UG and PG degrees
4.	Scale of Pay and Initial Pay	Rs.70,900/- (Cell 8, level 10) will be the initial pay. *Ref.: Pay Commission - 7th, Ref: pp. 6 (Annexure – I) of F.No. 15-4/2017-TC dated 27th Oct. 2017, Department of Higher Education, Ministry of Human Resource Development, Government of India.*
5.	Age	35 years and below
6.	Allowances	As per GoI norms*
7.	Increment	As per GoI norms
8.	Period of Probation	One year with a provision of extension for one more year
9.	Pension	As per GoI norms in vogue.

10.	Method of Recruitment	Direct Recruitment

*: BoG approved Institute Rules and Regulations.

Note-1: All qualifications, experiences, and other criteria will be considered as on the last date for submission of online application form.

III. AREA OF SPECIALIZATION IN THE SCHOOL CONCERNED BUT NOT LIMITED TO:

Sr. No.	Description	Area of Specialization
1	School of Computing	Machine Learning, Big data Technologies, Cyber Security, cryptography, Data Science, Networking, Internet of Things, WSN, Software Engineering, Cloud Computing, Machine Translation and NLP, Data Mining and Data Warehouse, Artificial Intelligence, Robotics, High Performance Computing, Computer Architecture, Computer Graphics, Image Processing, Computer Vision, Human-Computer Interaction, Algorithms, Database, Theoretical Computer Science, and any other relevant specialization.
2	School of Electronics	RF & Microwaves, Microelectronics and VLSI Design, Optical Communication, Communication Systems & Networking, Microprocessor and Embedded Systems Design, Analog & Digital Circuits, Adaptive Signal Processing, Electronic Devices & Circuits, Signal & Image Processing, Wireless & Mobile Communication, Optoelectronics, and any other relevant specialization.

Note 2: UG and PG degrees shall be in Engineering streams in relevant disciplines for School of Computing and School of Electronics.

IV. HOW TO APPLY

1. The eligible and interested candidates are required to apply online at the Institute website www.iiitu.ac.in. Applications received through any other mode shall not be accepted and summarily rejected. Every completed online application shall be identified by a unique application id.

2. Candidates are directed to note down and remember this unique application id which will be used to identify a candidate for Written Test and Interview.

No correspondences/enquiry for lost application id will be entertained.

3. On submission of online applications, the pdf of the complete application will be generated. The generated application has to be downloaded and after signing on each page, the signed downloaded filled in application alongwith the Annexures A to M has to be sent to the following address:

> **The Registrar**
> **IIIT Una, Central Block**
> **NIT Campus, Hamirpur**
> **Himachal Pradesh– 177 005**

The last date for receipt of hardcopy of generated application is 13, Sept.'21; 17:00 hrs.

The Envelope has to be superscribed with the following:
    a) Advt. Number   :
    b) School applied for   :
    c) Application Id.   :

4. Applications which are not submitted online and without relevant supporting documents shall be summarily rejected. **No correspondence shall be entertained in this regard for submission of missing documents, if any, at a later point of time.**

5. Last date for submission of online application is **06, Sept.'21; 17:00 hrs.** All educational and other qualifications will be considered as on the last date of the online submission of application form, that is **06, Sept.'21.**

6. Visit the Institute online faculty recruitment portal.
    - Create a login id with password.
    - Keep ready all data/certificate/document in pdf.
    - Pay the prescribed **non-refundable** application processing fee through SBI-i collect link of the Institute and note down the proof of payment (UTR No.).
        ➢ One fee is valid for one application only.
    - Apply online filling all the fields and uploading the required documents.
    - Periodically save and resume the process.
    - Complete the application process.
    - Download the generated pdf of your application, sign on each page, and send to the address mentioned in Para 3, so as to reach the Institute on or before the deadline.

7. Applications received after the deadline will be summarily rejected.

8. If a candidate wants to be considered for more than one school then for each school a separate application has to be submitted following the procedure depicted in Para 1 to 7 above.

9. Problem encountered, if any, during online filling/submission of application form may be immediately brought to the notice of the Institute through the following channels:
   a. Email ID   : techhelp@iiitu.ac.in
   b. Phone No.   : 01972-224375/78
      (During Office Hours)   01975-257902/26

V. GENERAL INSTRUCTIONS

1. Persons serving in Govt. / Semi Govt. / PSUs / Universities / Educational Institutions should send their applications either THROUGH PROPER CHANNEL or should furnish a NO OBJECTION CERTIFICATE from the Competent Authority of the organization at the time of interview. Otherwise, they may not be allowed to appear for interview. However, they can submit the advance copy of the application form through online.

2. Original Relevant Caste/Category certificates in the prescribed format [Enclosure- D/E/F] are required to be produced at the time of Written Test/Interview, if shortlisted. No other certificate will be accepted as a sufficient proof.

3. OBC certificate issued on or after 01, Jan.'21 shall only be considered for reservation under OBC (Non-Creamy Layer) category [Refer Enclosure E].

4. EWS Certificate issued on or after 01, Jan.'21 shall only be considered for reservation under EWS category [Refer Enclosure F].

5. The persons with disability (PWD) shall be required to submit the Disability/Medical Certificate in the prescribed form issued by the competent medical authorities for the purpose of employment as per Government of India norms at the time of written test/interview. Persons suffering from not less than 40% of the disability shall only be eligible for the benefit of reservation under this category [Refer Enclosure G].

6. The age relaxation to various reserved categories will be as per GoI norms.

7. The Institute has the right to set norms higher than minimum and areas of specialization while short listing, considering the specific requirements of the individual departments/schools. The short-listing norms may not be uniform across the departments/schools of the Institute and shall be binding on all the applicants.

8. The Institute shall retain complete applications of non-shortlisted candidates only for three months.

9. Candidates shall indicate three references of eminent persons in the Field/Profession who may be contacted by the Institute for their recommendations. The number of vacancies indicated in the notification is tentative. The IIIT Una reserves the right to increase or decrease the number of advertised posts to be filled at the time of selection process.

10. The Institute reserves the right to fill all posts or partially fill or not fill any of the posts in a department or school. The decision of the Institute related to all matters pertaining to the recruitment shall be final and binding on the applicants.

11. The minimum qualifications and experience are the minimum criteria only for deciding the eligibility. This shall not ensure short listings for Written Test/Interview/Selections. Institute reserves rights to set a higher criterion for short listing. The Institute reserves the right to screen and call only those candidates who are found prima-facie suitable for being considered by the Selection Committee. Thus, just mere fulfilling the prescribed conditions would not entitle the candidates to be called for written test and interview. The Institute reserves the right to restrict the number of candidates to be called for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement and other academic achievements. Candidates shall have throughout bright career with education from reputed institutions.

12. The shortlisted candidates may be required to appear for Written Test and presentation/seminar/interview before the selection committee.

13. All original documents with one set of self-attested copies and four passport size recent photographs of the candidate will have to be produced at the time of interview for verification (if shortlisted).

14. The applicants are advised/required to visit the Institute website www.iiitu.ac.in regularly. The list of candidates short listed for further participation in the selection process such as Written Test /Interview, etc., will be displayed on the Institute website. No correspondence whatsoever will be entertained from candidates regarding reason for not being called for interview/outcome of interview.

15. The candidate is responsible for the correctness and authenticity of the information provided in the application. If it is found later that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/ terminated.

16. No TA/DA will be paid for attending the Written Test and interview.

17. All recruitment and pay-fixation shall be done by the Board of Governors of the Institute only on the recommendations of duly constituted Faculty Selection Committees. The decision of the Appointing Authority shall be final. There shall be no scope for fixing or altering the pay outside the Selection Committee. The Selection Committee shall be the only entity empowered to consider the past services and qualifications of a candidate.

18. Higher starting pay may be offered to deserving candidates on the recommendation of the Selection Committee and with the approval of the Board of Governors.

19. The non refundable application processing fee is Rs.1,000/- for unreserved category candidates and Rs.500/- for reserved/women category candidates. Refer to Section-VI for payment of application processing fee.

20. If a candidate wishes to apply for more than one school then each application should be accompanied by one application processing fee.

21. Due to technical reasons if our server/portal is down for some time/day, then the same down time may be compensated by extending the deadline of receipt of online applications.

22. Legal disputes, if any, with IIIT Una will be restricted within the jurisdiction of Una, Himachal Pradesh only.

VI. PAYMENT OF NON REFUNDABLE APPLICATION PROCESSING FEE:

Every application must be accompanied by one Application Processing Fee.

One application will be considered in only one department/school.

SBI i-Collect Step by Step Procedure for payment of Application Processing Fee is as follows:

1. Go to www.onlinesbi.com and select option SBI i-Collect.

2. Click Accept terms & conditions and click Proceed further.

3. Select State of Corporate/Institute: Himachal Pradesh and Type of Corporate/ Institute: Educational Institutions.

4. Select Educational Institute Name: IIITU and click on submit button.

5. Select payment category: 'OTHERS' and fill the details (Application Processing Fee) to proceed further.

6. After filling the Form, pay the amount and save a copy or take a print of the 'Proof of Payment' for submission/uploading during online 'Application Submission'.

VII. DOCUMENTS / CERTIFICATES:
A. At the time of uploading/applying
1. Self-attested copies of mark statements/transcripts of graduate, post-graduate studies alongwith degree certificates of graduate, post graduate, and doctorate level programs as proof of educational qualification claimed will be accepted. Degree certificates are a must for undergraduate and post graduate studies. Moreover, degree certificate is a must for PhD studies. However, the Provisional Certificate or the successful completion of PhD defence/Viva Voce exam certificate issued by the Competent Authorities will also be accepted in lieu of PhD degree only but the same should have been uploaded alongwith all documents on or before the last date for submission of online application and this statement is NOT applicable to graduate and post graduate studies (Provisional Certificate is valid only for a limited time only).

2. Self-attested copies of certificate(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month and year) indicating the basic pay and consolidated pay. The certificate(s) should also mention the nature of duties performed/ experience obtained in the post(s) with duration(s). **Experience certificate should be relevant to the post.**

B. **At the time of Presentation/Interview**
   The Following Original Documents, Certificates are to be produced along with self-attested copies at the time of Interview, including other items as specified on the Institute website, failing which the candidate would not be allowed to appear for the Interview:

   i) All claimed educational degree and certificates, Matriculation/ 10th Standard or equivalent certificate indicating date of birth issued by Central/ State approved agencies. Where date of birth is not available in certificate/ mark sheets, issued by concerned Educational Boards, school leaving certificate indicating date of Birth will be considered.

   ii) NOC and experience Certificate(s) from the Head(s) of Organization(s) Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay/consolidated pay. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s).

   iii) Caste Category certificate by candidate seeking reservation as SC/ST/OBC/EWS, in the prescribed Proforma only from the competent authority indicating clearly the candidate's Caste, the Act/ Order under which the Caste is recognized as SC/ST/OBC/EWS.

   iv) Disability/Medical Certificate in the prescribed form issued by the competent medical authorities in case of PWD candidate.

Note-3: Original certificates along with one set of self-attested copies should be produced only at the time of interview for verification, if shortlisted.

Note-4: Date of birth mentioned in the Application Form shall be considered final. No subsequent request for change of date of birth will be considered at later stage.

Amar Nath Gill
REGISTRAR

Annexure – A
Details of Academic Qualifications

Sr. No.	Copy of certificates	PDF*
1.	PhD Degree Certificate	Single
2.	PG Degree Certificate	Single
3.	PG Transcript or all semester Grade Cards	
4.	UG Degree Certificate	Single
5.	UG Transcript or all semester Grade Cards	

*: Refer to naming conventions in Instructions to candidates.

Note: i) Please keep the above certificate/documents scanned and stored in pdf before commencing the online filling of application.
ii) Online filling may be saved and later resumed.

Annexure – B
Details of Academic Experience

The Experience Certificate in each Institute be scanned and kept ready following the naming conventions, before commencing the filling up of application.

Annexure – C
Details of Industry Experience

The Experience Certificate in each Industry be scanned and kept ready following the naming conventions, before commencing the filling up of application.

ANNEXURE – D

(SC/ST Certificate)

1. This is to certify that Shri/ Shri mati/ Kumari* _____ son/daughter*
   of_____ of Village/Town *_____
   District/Division* _____ of State/Union Territory* _____ belongs to
   the _____ Scheduled Caste / Scheduled Tribe* under :-

   *The Constitution (Scheduled Castes) Order, 1950
   *The Constitution (Scheduled Tribes) Order, 1950
   The Constitution (Scheduled Castes) (Union Territories) Order, 1951
   *The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

   [As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization) Act, 1971, the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002]

   * The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;
   * The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;
   * **The Constitution (Dadara and Nagar Haveli) Schedule Castes Order, 1962;**
   * The Constitution (Dadara and Nagar Haveli) Scheduled Tribes Order, 1962;
   * The Constitution (Pondicherry) Scheduled Castes Order, 1964;
   * The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
   * The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;
   * The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;
   * The Constitution (Nagaland) Scheduled Tribes Order, 1970;
   * The Constitution (Sikkim) Scheduled Castes Order, 1978;
   * The Constitution (Sikkim) Scheduled Tribes Order, 1978;
   * The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;
   * The Constitution (Scheduled Castes) Order (Amendment) Act, 1990;
   * The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;
   * The Constitution (Scheduled Tribes) Order (Second Amendment) Act, 1991.

2. # This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes* Certificate issued to Shri /Shrimati*
   _____ father/mother* of Shri /Shrimati /Kumari* _____ of Village/Town*
   _____ in District/Division* _____ of the State State/Union Territory*
   _____ who belong to the Caste / Tribe* which is recognized as a Scheduled Caste / Scheduled Tribe*
   in the State / Union Territory* _____ issued by the _____ dated _____.

3. Shri/ Shrimati/ Kumari *_____and / or* his / her* family ordinarily reside(s)** in Village/Town*
   _____of_____District/Division* of the State Union Territory* of _____

   <div align="right">

   Signature: _____

   Designation: _____
   (with seal of the Office)
   </div>

Place: _____   State/Union Territory* _____

Date: _____

* Please delete the word(s) which are not applicable.
# Applicable in the case of SC/ST Persons who have migrated from another State/UT. IMPORTANT NOTES

The term **"ordinarily reside(s)**"** used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. Officers competent to issue Caste/Tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-divisional Officer of the area where the candidate and/ or his family norm ally reside(s).
5. Administrator / Secretary to Administrator / Development Officer (Lakshdweep Island).
6. Certificate issued by any other authority will be rejected

Annexure - E
OBC/NCL Certificate
To be issued on or after 01, January 2021

This is to certify that Shri/Smt./Kum*_____Son/Daughter* of Shri/Smt.* _____ of Village/ Town _____District/Division* _____ in the State/Union Territory _____ belongs to the _____ community that is recognized as a backward class under Government of India**, Ministry of Social Justice and Empowerment's Resolution No. _____ _____ dated _____***.

Shri/Smt./Kum. _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the_____State/Union Territory. This is also to certify that **he/she does NOT belong to the persons/sections (Creamy Layer)** mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008, again further modified vide OM No.36036/2/2013-Estt (Res) dtd. 30/05/2014.

District Magistrate /

Deputy Commissioner /

Any other Competent Authority

Dated:

Seal

* **Please delete the word(s) which are not applicable.**

** **As listed in the Annexure (for FORM-OBC-NCL)**

*** **The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.**

NOTE:

a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

b) The authorities competent to issue Caste Certificates are indicated below:

   (i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

   (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

   (iii) Revenue Officer not below the rank of Tehsildar' and

   (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides

ANNEXURE for FORM-OBC-NCL

Sl. No.	Resolution No.	Date of Notification
1	No. 12011/68/93-BCC(C)	13.09.1993
2	No. 12011/9/94-BCC	19.10.1994
3	No. 12011/7/95-BCC	24.05.1995
4	No. 12011/96/94-BCC	09.03.1996
5	No. 12011/44/96-BCC	11.12.1996
6	No. 12011/13/97-BCC	03.12.1997
7	No. 12011/99/94-BCC	11.12.1997
8	No. 12011/68/98-BCC	27.10.1999
9	No. 12011/88/98-BCC	06.12.1999
10	No. 12011/36/99-BCC	04.04.2000
11	No. 12011/44/99-BCC	21.09.2000
12	No. 12015/9/2000-BCC	06.09.2001
13	No. 12011/1/2001-BCC	19.06.2003
14	No. 12011/4/2002-BCC	13.01.2004
15	No. 12011/9/2004-BCC	16.01.2006
16	No. 12011/14/2004-BCC	12.03.2007
17	No. 12011/16/2007-BCC	12.10.2007
18	No. 12018/6/2005-BCC	30.07.2010
19	No. 12015/2/2007-BCC	18.08.2010
20	No. 12015/15/2008-BCC	16.06.2011
21	No. 12015/13/2010-BC-II	08.12.2011
22	No. 12015/5/2011-BC-II	17.02.2014

Declaration / undertaking - for OBC Candidates only

I, _____ son/daughter of Shri _____ resident of village/town/city _____ district _____ State hereby declare that I belong to the _____ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt.(SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004. I also declare that the condition of status/annual income for creamy layer of my parents/guardian is within prescribed limits as on financial year ending on March 31, 2021.

Place: **Signature of the Candidate***

Date:

Note: *Declaration/undertaking not signed by Candidate will be rejected
The declaration has to be scanned in pdf and merged with the scanned copy of Annexure-E
and kept ready for uploading.

Annexure – F

Government of …………………
(Name & address of the authority issuing the certificate)

INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY

ECONOMICALLY WEAKER SECTIONS

Certificate No. _____   Date: _____

Valid for the Year _____

1. This is to certify that Shri./Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/ Street _____Post Office _____District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her "family"** is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year _____. His/ her family does not own or possess any of the following assets***.

    I.   5 acres of agricultural land and above.
    II. Residential flat of 1000 sq. ft. and above.
    III. Residential plot of 100 sq. yards and above in notified municipalities.
    IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri./Smt./ Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

<div align="right">

Signature with Seal of Office : _____
Name   : _____
Designation   : _____

</div>

Recent PP Size Attested Photograph (Showing face only) of the person with disability

_____

* Note 1:   Income covered all sources, i.e., salary, agriculture, business, profession, etc.

** Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Annexure – G

(Disability Certificate)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP Size Attested Photograph (Showing face only) of the person with disability

Certificate No. _____ Date:_____

This is to Certify that I have carefully examined Shri./Smt./Kum. _____ son/ wife/ daughter of Shri _____ Date of Birth (DD/MM/YY) _____ Age _____years, male/female _____

Registration No. _____ Permanent resident of House No. _____ Ward/Village/Street _____ Post Office _____ District _____State _____,
whose photograph is affixed above, and am satisfied that he/she is a case of disability.

1. His/her extent of percentage of physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in the table below:

S. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing impairment	£		
5	Mental retardation	X		
6	Mental-illness	X		

(Please strike out the disabilities which are not applicable.)

@ - e.g. Left/Right/both arms/legs

\# - e.g. Single eye/both eyes

£ - e.g. Left/Right/both ears

2. The above condition is progressive/ non-progressive/ likely to improve/ not likely to improve.

3. Reassessment of disability is:
    a. not necessary

                                            Or
    b. is recommended/after____years_____months, and therefore this certificate shall be valid till (DD/MM/YY)

4. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorized Signatory of notified Medical Authority)
(Name and Seal)

Countersigned
{Countersignature and seal of the CMO/Medical Superintendent/Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal)}

Signature/ thumb impression of the person in whose favour disability certificate is issued.

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District. Note: The principal rules were published in the Gazette of India vide notification number S.O. 908(E), dated the 31st December, 1996.

Annexure-H

CERTIFICATE FROM THE PRESENT EMPLOYER, IF APPLICABLE

The application for the post of Assistant Professor Grade-II at IIIT Una submitted by Prof./ Dr. _____who is presently working as_____ _____in this Institute/Organization _____

in the Department/Section of_____is forwarded and recommended for consideration.

In case of selection for employment at IIIT Una Prof./Dr. _____ will be relieved from the present position with _____ month/day notice period.

Place :

Date   :

(Signature and stamp of the Head of the organization)

Annexure-I

Any Govt. identity proof
(Election I-Card/ UID Aadhar Card/ PAN etc.)

Other Annexures

Annexure-J

Research
- Publications
- Sponsored Projects
- Thesis Supervised
- Best Papers
- Patents
- Statement of Purpose

Copy of uploaded document has to be attached with hard copy.

Annexure-K

Other Information
- Award/Honor
- Academic Credentials /Recognition
- Membership/Fellowship in any Professional Society
- Special Training /Proficiency
- Other (Relevant to the application)

Copy of uploaded document has to be attached with hard copy.

Annexure-L

Future Plan

Annexure-M

Fee Payment Proof

INSTRUCTIONS TO CANDIDATES

The Instructions consist of the following:
  A. Forms Design
  B. Naming Conventions for files to be uploaded

A. Forms Design
The recruitment portal has many forms in which data has to be filled in and the necessary documents have to be uploaded.

The candidates are advised to have the following form wise details ready before starting the filling up of application:

1. Personal
   - Personal Information
2. Education
   - Academic Qualification
3. Experience
   - Academic Experience
   - Industry Experience
4. Research
   - Publications
   - Sponsored Project
   - Thesis
   - Best Paper
   - Patents
5. Statement of Purpose (SoP)
6. Other Information
7. Future Plan
8. General Questions
9. Referees
10. Lock Application
11. Fee Details

Details of each form are as follows:
1. Personal Information
   - Name
   - Correspondence Address
   - Phone
   - E-mail
   - Permanent Address
   - Alternate Phone
   - Date of Birth
   - **Upload** DoB Certificate/Proof for DoB in pdf
   - Nationality
   - Gender
   - Marital Status

- Category
- **Upload** category certificate document in pdf
- Whether person with disabilities?
- **Upload** PWD Certificate in pdf
- Govt. issued ID-Card
- **Upload** ID card in pdf/jpg
- Recent Photograph (jpg/jpeg/png only)
- **Upload** Photograph

2. **Academic Qualifications**
   Select Education Mode

   2.1 Normal Mode
   - Level of Education

   2.1.1 Select UG
   - Name of Degree
   - University/Institution
   - Year of Completion
   - CGPA/Percentage
   - Degree/Certificate
   - **Upload** single document containing all the marksheets/grade cards/transcripts and degree certificate in pdf

   2.1.2 Select PG
   - Name of Degree
   - University/Institution
   - Year of Completion
   - CGPA/Percentage
   - Degree/Certificate
   - **Upload** single document containing all the marksheets/grade cards/transcripts and degree certificate in pdf

   2.1.3 Select PhD
   - Name of Degree
   - University/Institution
   - Year of Completion
   - CGPA/Percentage
   - Degree/Certificate
   - **Upload** only degree certificate in pdf

   2.2 Dual Degree
   - Level of Education

   2.2.1 Select UG (If not available Go to 2.2.2)
   - Name of Degree
   - University/Institution
   - Year of Completion
   - CGPA/Percentage

- Degree/Certificate
- **Upload** single document containing all the marksheets/grade cards/transcripts and degree certificate in pdf

2.2.2 Select PG
- Name of Degree
- University/Institution
- Year of Completion
- CGPA/Percentage
- Degree/Certificate
- **Upload** single document containing all the marksheets/grade cards/transcripts and degree certificate in pdf

2.2.3 Select PhD
- Name of Degree
- University/Institution
- Year of Completion
- CGPA/Percentage
- Degree/Certificate
- **Upload** only degree certificate in pdf

2.3 Direct PhD
- Level of Education

2.3.1 Select UG
- Name of Degree
- University/Institution
- Year of Completion
- CGPA/Percentage
- Degree/Certificate
- **Upload** single document containing all the marksheets/grade cards/transcripts and degree certificate in pdf

2.3.2 Select PhD
- Name of Degree
- University/Institution
- Year of Completion
- CGPA/Percentage
- Degree/Certificate
- **Upload** only degree certificate in pdf

3. Experience
3.1 Academic Experience
- University / Organization
- Designation
- From
- To
- Monthly Salary
- Nature of Duties

➤ NOC/Experience: **Upload** experience certificate in pdf

Add more records of the above listed fields, if required.

    3.2 Industry Experience
- ➤ Organization
- ➤ Designation
- ➤ From
- ➤ To
- ➤ Monthly Salary
- ➤ Nature of Duties
- ➤ NOC/Experience: **Upload** experience certificate in pdf

Add more records of the above listed fields, if required.

4. **Research**
    4.1 Publication
- ➤ Books
  - ▪ Number of Books Published (if any)

- ➤ Journals
  - ▪ Number of papers published in National Journals (if any)
  - ▪ Number of papers published International Journals (if any)

- ➤ Conferences
  - ▪ Number of papers presented in National Conferences (if any)
  - ▪ Number of papers presented in International Conferences (if any)

List of the Publications: **Upload** single file detailing the above (books, journals, conferences) publications in pdf

    4.2 Sponsored Projects
- ➤ Title
- ➤ Sponsor
- ➤ Amount Sponsored
- ➤ Duration (months)
- ➤ Start Date
- ➤ End Date
- ➤ Outcomes of the Project
- ➤ Certificate of the Sponsorship: **Upload** sponsorship certificate for each project in pdf

Add more records of the above listed fields, if required.

    4.3 Thesis Supervised
- ➤ Number of UG projects guided
- ➤ Number of PG thesis guided
- ➤ Number of PhD thesis guided

Supporting document: **Upload** a single supporting document (UG, PG, PhD thesis) for all the above in pdf

4.4 Best Papers
  - ➢ Title of Paper
  - ➢ Year of Publication
  - ➢ Publisher
  - ➢ Paper Published: **Upload** the pdf of complete paper

Add more records of the above listed fields, if required.

4.5 Patents
  - ➢ Patent Name
  - ➢ Patent Year
  - ➢ Patent Number
  - ➢ Patent status

Add more records of the above listed fields, if required.

5. **Statement of Purpose (SoP)**
  - Statement of Purpose : Fill in the text box provided
  - Please **Upload** SoP in pdf

6. **Other Information**
   Select Type
   6.1 Award/Honor
  - ➢ Title
  - ➢ Awarding Organization
  - ➢ Remarks (If Any)
  - ➢ Date of Award/membership/honour
  - ➢ **Upload** relevant certificate/document in pdf

   6.2 Academic Credential/Recognition
  - ➢ Title
  - ➢ Awarding Organization
  - ➢ Remarks (If Any)
  - ➢ Date of Award/membership/honour
  - ➢ **Upload** relevant certificate/document in pdf

   6.3 Membership/Fellowship of any professional society
  - ➢ Title
  - ➢ Awarding Organization
  - ➢ Remarks (If Any)
  - ➢ Date of Award/membership/honour
  - ➢ **Upload** relevant certificate/document in pdf

6.4 Special Training/Proficiency
- ➢ Title
- ➢ Awarding Organization
- ➢ Remarks (If Any)
- ➢ Date of Award/membership/honour
- ➢ **Upload** relevant certificate/document in pdf

6.5 Others (Relevant to the Application)
- ➢ Title
- ➢ Awarding Organization
- ➢ Remarks (If Any)
- ➢ Date of Award/membership/honour
- ➢ **Upload** relevant certificate/document in pdf

7. **Future Plans**
   Research Plan for the next three years
   (Provide a three page summary in pdf format)
   Upload future plan document in pdf

8. **General Questions (Input as prompted)**
   - **i)**
   - ii)
   - iii)
   - iv)
   - v)

9. **Referees**
   - Name
   - Designation
   - Correspondence Address
   - Phone
   - Email

   Add more records of the above listed fields, if required.

10. **Lock Application**
    Before submitting the application please make sure to preview the details.

11. **Fee Details**
    The following fee payment procedure has to be used:
    (Step by step procedure for SBI i-collect)
    Every application must be accompanied by one Application Processing Fee.

    One application will be considered in only one department/school.

SBI i-Collect Step by Step Procedure for payment of Application Processing Fee is as follows:

i) Go to www.onlinesbi.com and select option SBI i-Collect.

ii) Click Accept terms & conditions and click Proceed further.

iii) Select State of Corporate/Institute: Himachal Pradesh and Type of Corporate/ Institute: Educational Institutions.

iv) Select Educational Institute Name: IIITU and click on submit button.

v) Select payment category: 'OTHERS' and fill the details (Application Processing Fee) to proceed further.

vi) After filling the Form, pay the amount and save a copy or take a print of the 'Proof of Payment' for submission/uploading during online 'Application Submission'.

B. Naming convention for files to be uploaded
The following naming convention may be followed for all the files to be uploaded on the recruitment portal:

(Short applicant name)-(Type of field)-(number).pdf (optional)

Example: 1. Personal : name-dob.pdf
                          name-category.pdf
                          name-pwd.pdf
                          name-id. pdf/jpg
                          name-photo.jpg/jpeg/png

If the name of candidate is xyz then xyz.dob.pdf and so on.

2. Academic Qualifications
                          name-UG.pdf (Single document with all certificates)
                          name-PG.pdf (Single document with all certificates)
                          name-phd degree.pdf

3.1 Academic Experience
                          name-acad-exp-1.pdf
                          name-acad-exp-2.pdf
                                ⋮

3.2 Industry Experience
                          name-ind-exp-1.pdf
                          name-ind-exp-2.pdf
                                  ⋮

4.1 Publication
                          name-pub.pdf [Single file with all (books, journal, conferences) publications]

4.2 Sponsored Project
                          name-sp-1.pdf
                          name-sp-2.pdf
                                  ⋮

4.3 Thesis Supervised

        name-thesis.pdf [Single file with all (UG, PG, PhD thesis) details]

4.4 Best Papers

        name-bp-1.pdf
        name-bp-2.pdf
            ⋮

4.5 Patents

        No file upload required.

5. Statement of Purpose (SoP)

        name-sop.pdf

6. Other Information

        name-award-1.pdf
        name-cred-2.pdf
        name-membership-3.pdf
        name-spltraining-4.pdf
        name-others-5.pdf

7. Future Plan

        name-fp.pdf

9. Referees

        No file upload required

11. Fee Details

        name-fee payment.pdf

*** ALL THE BEST ***