

**HIMACHAL PRADESH STAFF SELECTION COMMISSION HAMIRPUR (HP)-177001**  
**APPLICATION FORM FOR LIMITED DIRECT RECRUITMENT FROM ELIGIBLE REGULAR**  
**CLASS- IV EMPLOYEES FOR PROMOTION TO THE POST OF CLERK**

1. Candidate's Name(in Capital Letters) : \_\_\_\_\_  
as per Matric Certificate.
2. Father's Name(in Capital Letters) : \_\_\_\_\_
3. Permanent Home Address : \_\_\_\_\_  
of the candidate (in Capital Letters) \_\_\_\_\_
4. Correspondence Address of the candidate : \_\_\_\_\_  
(in Capital Letters) \_\_\_\_\_
5. Date of Birth : \_\_\_\_\_
6. Mobile No. : \_\_\_\_\_
7. i) Candidate's present Department. : \_\_\_\_\_

Paste here recent  
photograph attested  
by Head of Office.

ii) Present post/designation of the  
Candidate in department/Post held. : \_\_\_\_\_

iii) Date from which served on daily/ contract basis  
in Govt. Department. : from \_\_\_\_\_ to \_\_\_\_\_

iv) Date from which serving on regular basis : \_\_\_\_\_

8. Category of candidate(write appropriate  
Category in the column)(Gen/SC/ST/OBC) \_\_\_\_\_

9. Educational Qualification:

Sr. No.	Name of Examination Passed	Name of Board/University	Name of the Institute	Year of Passing	Subjects Studied	Percentage of marks obtained
1	Matric					
2.	10+2					
3.	Any other qualification					

10. Examination Fee :

- i) Amount \_\_\_\_\_
- ii) Bank Draft No. & Date \_\_\_\_\_
- iii) IPO No. & Date \_\_\_\_\_

**UNDERTAKING/CERTIFICATE**

It is certified that Sh./Smt. \_\_\_\_\_ S/o,D/o,W/o  
Sh. \_\_\_\_\_ R/o Vill. \_\_\_\_\_  
P.O. \_\_\_\_\_ Tehsil \_\_\_\_\_  
Distt. \_\_\_\_\_ HP presently working as Class-IV employee on regular basis to the  
post of \_\_\_\_\_ (mention the name of post) in the department of  
\_\_\_\_\_ and as per his/her service record his/her date of regularization is  
\_\_\_\_\_.

It is also certified that the above said official has completed five years regular service OR regular combined with continuous service rendered on daily wages or on contract basis in Govt, department on or before the day of submission of application forms .

Dated:

Signature of the Head of Office  
along with office seal  
Name :  
Designation:

**Note:- i)** The service rendered by the official/incumbents who were initially working on daily wage basis in Board and Corporation and subsequently appointed in Govt. departments as class-IV, their services as daily wage in Board and Corporation cannot be taken for eligibility criteria of 5 years prescribed in the Rules/ instructions because of the reason that they are treated as fresh entrant in the Govt. Department as per letter No. Per(AP)-C-A(3)2/80 dated 28.1.2011 issued by the department of personnel, Govt. of HP Shimla.

ii) The eligibility criteria of the employees working in HIMUDA and HP State Pollution Control Board taken into account for computing 5 years as mentioned in existing R & P Rules of the concerned department.

**Declaration**

I, the above named candidate solemnly affirm and declare that all the details given by me in the application format are true and correct and nothing has been concealed therein. If any discrepancy found in my application format or false at any stage then I shall be liable for all consequential actions including cancellation of candidature.

Place: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of the Candidate