

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED  
NUTRITION, SOCIETY AT HAMIRPUR, H.P.**

**VACANCY NOTIFICATION**

Application on prescribed proforma are invited to fill up the following post in the Institute of Hotel Management, Catering Technology and Applied Nutrition at Hamirpur, H.P. (An autonomous body affiliated with the National Council for Hotel Management and Catering Technology, Noida and registered under H.P. Societies Registration Act, 2006).

Sr. No	Name of the Post	No. of Post	Pay Scale	Grade Pay	Age Max.	Category
1	Secretary-cum-Principal, Hamirpur.	1	37400-67000	8700/-	52	Gen.

Details with regard to the prescribed proforma essential qualifications, experience, age and other terms and conditions etc. for the above post is available on website: [www.hptdc.nic.in/vacancy.htm](http://www.hptdc.nic.in/vacancy.htm)

Interested person may also obtain the copy of above details in respect of prescribed proforma, qualifications, experience, age etc. from the office of the Tourism & Civil Aviation Department, SDA Complex, Block No.28, Kasumpti, Shimla-9. Complete application on the prescribed proforma alongwith latest passport size photograph and required testimonials must reach in the office of undersigned **on or before 17.10.2016**. The application received after the above date will not be considered.

**Note:** The Department of Tourism & Civil Aviation, H.P., reserves the right to reject any or all the applications without assigning any reason thereof.

Sd/-  
Chairman,  
C/o Department of Tourism and Civil Aviation,  
SDA Complex, Block No.28, Kasumpti, Shimla-9  
Tel: 0177-2625864  
Email: [tourismmin-hp@nic.in](mailto:tourismmin-hp@nic.in)

	Name of Post	Principal
	Scale of Pay	Rs.37,400-67,000 Payband (PB)-Rs.37400 + Grade pay (GP) Rs.8100 + admissible allowances)
3	Method of recruitment	Direct Recruitment
4	If post is Selection/ Non-Selection	NA
5	Age limit for direct recruits	Not exceeding 52 years Upper age limit is relaxable upto 5 years in case of SC, ST and departmental candidates and as specified for other categories by Government of India from time to time. Under no circumstances the age should exceed 57 years.
6	Essential Qualifications for direct recruits	<p><b><u>Educational Qualifications:</u></b></p> <p>(i) Graduation from a recognized university.</p> <p>(ii) Full time Degree/ 3 year diploma in Hotel Management from National Council for Hotel Management &amp; Catering Technology/ State Board of Technical Education/ Recognized University securing not less than 50% marks in aggregate.</p> <p>For Graduates in Hotel Management, item No. (i) is not necessary.</p> <p><b><u>Experience:</u></b></p> <p>At least 25 years of experience in teaching and/ or hotel industry including minimum 10 years as Head of Department in hotel operations related subject(s) in an institute of hotel management affiliated to National Council for Hotel Management &amp; Catering Technology/ State Board of Technical Education/ Recognized University.</p> <p style="text-align: center;"><b>OR</b></p> <p>At least 25 years of experience in teaching and/ or hotel industry including minimum 10 years as Principal in a Food Craft Institute affiliated to National Council for Hotel Management &amp; Catering Technology.</p> <p style="text-align: center;"><b>OR</b></p> <p>Minimum 25 years Hotel industry experience including minimum 15 years in Managerial capacity in 4 star/ Heritage or above category approved hotel.</p> <p><b>Note:</b> Hotel operations related subjects are: Food Production, Food and Beverage Service, Accommodation Operations/ House Keeping and Front Office.</p>
7	Appointing authority	Board of Governors

**APPLICATION FORM FOR EMPLOYMENT IN INSTITUTE OF HOTEL  
MANAGEMENT, CATERING TECHNOLOGY AND APPLIED  
NUTRITION, SOCIETY AT HAMIRPUR, H. P.**

Passport  
size photo

**1. Name of Post for which applied:**

**2. Full Name of candidate:**

**3. Sex:**

**4. Father's/ Husband's name:**

**5. Date of Birth:**

**6. Permanent home address:**

**6. Address for correspondence:**

( alongwith contact Telephone/ Mobile No.)

**7. Himachali/ Non Himachali:**

(if Himachali, bonafied certificate be attached)

**8. Category to which the candidate belongs:**

( if SC/SC/OBC, certificate be attached)

**9. Educational qualification:**

10. **Experience, if any:**

11. **Pay Scales, if working at present:**

(if working, application be sent  
through proper channel only)

**DECLARATION**

I, \_\_\_\_\_ hereby declare that  
the particulars furnished by me in this application form are true to the  
best of my knowledge and belief and in case any information is found  
to be false, my candidature shall be liable to be rejected.

**Place:**

**Signature of the Applicant**

**Date:**