



भा.कृ.अ.प - केंद्रीय आलू अनुसंधान संस्थान  
शिमला-171001, हि.प्र. (भारत)

ICAR-Central Potato Research Institute  
(Indian Council of Agricultural Research)  
SHIMLA-171 001, HP (India)



ISO 9001:2015

फाईल संख्या 01-01/2019/स्था.-1/ 5314  
सेवा में,

दिनांक: 17 जुलाई, 2019

निदेशक/भा.कृ.अनु.प. संस्थानों के परियोजना निदेशक/ एन.आर.सी./ परियोजना निदेशालय/  
जोनल समन्वयक/ निदेशक (प्रशा.), भा.कृ.अनु.प./ भा.कृ.अनु.प. मुख्यालय।

विषय: पी.बी.-2 रुपये 9300-34800+जी.पी. रू.4600/- में सहायक वित्त एवं लेखा अधिकारी के पद पर  
भर्ती हेतु।

महोदय/महोदया,

निदेशक, भा.कृ.अनु.प. -के.आ.अनु.सं., शिमला संस्थान में रिक्त निम्नलिखित पद को भरने के लिए  
भा.कृ.अनु.प. संस्थानों/पी.डी./एन.आर.सी. इत्यादि में कार्यरत योग्य एवं इच्छुक उम्मीदवारों के आवेदन  
आमन्त्रित करते हैं।

Name of Post	No. of post	Scale of Pay	Eligibility	
Asstt. Finance & Accounts Officer	01 (CPRI, Shimla)	Level 7 of 7 <sup>th</sup> CPC Pay Matrix  (pre-revised Rs.9300-34800 + Grade Pay of Rs.4600/-)	a)	100% by promotion of Junior Accounts Officer in Pay Band – 2, Rs.9300-34800 + Grade Pay of Rs.4200 with three years of regular service in the grade within the Headquarters/Institutes concerned
			b)	Failing (a) above by promotion of Junior Accounts Office in Pay Band – 2, Rs.9300-34800 + Grade Pay of Rs.4200 with three years of regular service in the grade from other Institutes/Headquarters of the Council on permanent absorption basis.
			c)	Failing (a) & (b) above by promotion of Assistants having rendered 5 years of continuous and regular service in the grade of Pay Band – 2, Rs.9300-34800 + Grade Pay of Rs.4200 and have qualified ICAR Audit and Accounts Exam conducted by the ICAR.
			d)	Failing (a), (b) & (c) above by promotion of Assistant having rendered three years of service in the Grade of Pay Band – 2, Rs.9300-34800 + Grade Pay of Rs.4200 and have qualified ICAR A&A

			Examination conducted by ICAR or by Junior Accounts Officer in the grade of Pay Band-2 Rs.9300-34800 + Grade Pay of Rs.4200/- with two years of regular service. and having undergone successfully a two months training programme at National Institute of Financial Management (NIFM), Faridabad and having qualified the examination based on the training, to be conducted by NIFM. Further, such training may be imparted only to those eligible candidates who are willing to be transferred from their present place of posting on an All India basis.
			<b>Note:</b> If the candidate declines the offer after successful completion of training the fee/other expenses incurred on this account shall be recoverable from him/her.

नोट :

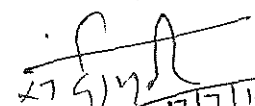
1. आवेदक ध्यान दें कि यदि पूर्व सहायक वित्त एवं लेखा अधिकारी, जो वर्तमान में दो वर्ष के धारणाधिकार (lien) पर हैं, संस्थान में वापस आते हैं, तो आवेदक को प्रत्यावर्तित किया जा सकता है। हालांकि ऐसा होने की संभावना बहुत कम है।
2. चयनित उम्मीदवार का इस संस्थान में स्थानान्तरण जनहित के पक्ष में माना जाएगा।
3. चयनित उम्मीदवार का वेतन भारत सरकार/ भा.कृ.अनु.प. के नियमानुसार तय किया जाएगा।

यह निवेदन किया जाता है कि उपरोक्त रिक्ति से सम्बन्धित जानकारी संस्थान/स्थापना के कर्मचारियों में परिचालित कर दी जाए तथा इच्छुक और जिन्हें तत्काल कार्यमुक्त किया जा सके, ऐसे उम्मीदवारों के आवेदन संलग्न प्रपत्र एवं निम्न दस्तावेजों के साथ उचित माध्यम (प्रॉपर चैनल) से अग्रेषित किया जाए।

- 1) पिछले पांच वर्षों की वार्षिक कार्यनिष्पादन मूल्यांकन प्रतिवेदन (APAR) की प्रमाणित फोटोप्रति
- 2) इस आशय का प्रमाण पत्र कि अधिकारी के सम्बन्ध में कोई अनुशासनात्मक कार्यवाही लंबित या विचाराधीन नहीं है (Vigilance Certificate)।

निदेशक, केन्द्रीय आलू अनुसंधान संस्थान, शिमला को सम्बन्धित आवेदन निश्चित रूप से दिनांक 17.08.2019 तक कार्यालय में पहुँच जाने चाहिए। अपूर्ण आवेदन, निर्धारित तिथि के बाद प्राप्त आवेदन तथा वांछित प्रमाण-पत्र एवं ए.पी.आर. के बिना प्राप्त हुए आवेदनों पर विचार नहीं किया जाएगा।

भवदीय,

  
27/8/19  
प्रशासनिक अधिकारी



भा.कृ.अ.प - केंद्रीय आलू अनुसंधान संस्थान  
शिमला-171001, हि.प्र. (भारत)

ICAR-Central Potato Research Institute  
(Indian Council of Agricultural Research)  
SHIMLA-171 001, HP (India)



ISO 9001:2015

No.F.01-01/2019/Estt.-I/

Dated: July, 2019

To

The Directors/Project Directors of ICAR Institutes/  
NRCs/Project Directorate/Zonal Coordinators/Director (Admn.), ICAR / ICAR  
Headquarter

Sub: Filling up Vacant post of Assistant Finance & Accounts Officer in PB-2 Rs.9300-34800 + GP Rs.4600/-.

Sir/Madam,

The Director, ICAR-CPRI, Shimla, invites applications from the eligible and willing candidates working at ICAR Institutes/PDs/NRCs etc. for the under mentioned post to be filled up at this Institute.

Name of Post	No. of post	Scale of Pay	Eligibility	
Asstt. Finance & Accounts Officer	01 (CPRI, Shimla)	Level 7 of 7 <sup>th</sup> CPC Pay Matrix  (pre-revised Rs.9300-34800 + Grade Pay of Rs.4600/-)	a)	100% by promotion of Junior Accounts Officer in Pay Band – 2, Rs.9300-34800 + Grade Pay of Rs.4200 with three years of regular service in the grade within the Headquarters/Institutes concerned
			b)	Failing (a) above by promotion of Junior Accounts Office in Pay Band – 2, Rs.9300-34800 + Grade Pay of Rs.4200 with three years of regular service in the grade from other Institutes/Headquarters of the Council on permanent absorption basis.
			c)	Failing (a) & (b) above by promotion of Assistants having rendered 5 years of continuous and regular service in the grade of Pay Band – 2, Rs.9300-34800 + Grade Pay of Rs.4200 and have qualified ICAR Audit and Accounts Exam conducted by the ICAR.
			d)	Failing (a), (b) & (c) above by promotion of Assistant having rendered three years of service in the Grade of Pay Band – 2, Rs.9300-34800 + Grade Pay of Rs.4200 and have qualified ICAR A&A Examination conducted by ICAR or by

			<p>Junior Accounts Officer in the grade of Pay Band-2 Rs.9300-34800 + Grade Pay of Rs.4200/- with two years of regular service, and having undergone successfully a two months training programme at National Institute of Financial Management (NIFM), Faridabad and having qualified the examination based on the training, to be conducted by NIFM. Further, such training may be imparted only to those eligible candidates who are willing to be transferred from their present place of posting on an All India basis.</p>
			<p><b>Note:</b> If the candidate declines the offer after successful completion of training the fee/other expenses incurred on this account shall be recoverable from him/her.</p>

Note :

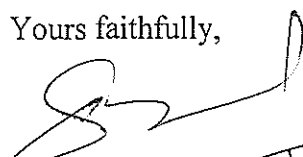
- (i) Applicants may note that they may be reverted if previous AF&AO comes back to Institute who is on lien for two years however probability of him coming back to the Institute is remote.
- (ii) The transfer of the selected candidate to this Institute will be treated in public interest.
- (iii) The pay of the selected candidate will be fixed as per GOI/ICAR rules.

It is requested that the above vacancy may please be circulated amongst the employees of your Institute/establishment and the applications of such candidates who are willing and can be relieved immediately may be forwarded through proper channel in the proforma given overleaf along with the following documents.

- i) Attested Xerox copies of APARs for the last five years.
- ii) Certificate to the effect that no disciplinary proceedings are pending or being contemplated against the official.

The application addressed to the Director, Central Potato Research Institute, Shimla should reach by 10.08.2019 positively. Incomplete applications and those received after prescribed date or without APARs and certificates as desired above, will not be entertained.

Yours faithfully,

  
Administrative Officer 17/7/19

भा.कृ.अनु.प. - केन्द्रीय आलू अनुसंधान संस्थान, शिमला - 171 001 (हि.प्र.)

के.आ.अनु.सं., शिमला में सहायक वित्त एवं लेखा अधिकारी के पद के लिए आवेदन

1. उम्मीदवार का नाम :
2. उस संस्थान का नाम जहां उम्मीदवार कार्य कर रहा है :
3. जन्म तिथि एवं आयु :
4. नियुक्ति की तिथि, मूल वेतनबैंड एवं पदक्रम वेतन सहित वर्तमान में नियमित आधार पर ग्रहण पद :
5. स्थाई/अस्थायी :
6. शैक्षणिक एवं अन्य योग्यताएं :
7. सामान्य वर्ग/अनुसूचित जनजाति/ अनुसूचित जाति/अन्य पिछड़ा वर्ग :
8. वर्तमान पद सहित सेवा सम्बन्धी विवरण, संक्षिप्त में

वर्तमान पद	वेतनमान	अवधि	कार्यालय	किए गए कार्य की प्रकृति

9. आवेदक की सेवा पंजिका से सम्बन्धित अन्य जानकारी/विवरण :

मैं,..... एतद् प्रमाणित करता/करती हूँ कि उपरोक्त सभी विवरण मेरी जानकारी अनुसार पूर्ण सत्य है। यदि चयन के पूर्व अथवा पश्चात किसी भी समय उपरोक्त दी गई जानकारी असत्य या गलत पाई जाती है तो मुझ पर कार्यवाही की जा सकती है एवं मैं केन्द्रीय आलू अनुसंधान संस्थान, शिमला - 171001 (हि.प्र.) द्वारा लिए गए निर्णयों का पालन करूँगा/करूँगी।

आवेदक के हस्ताक्षर

दिनांक :

विभाग/कार्यालय प्रमुख द्वारा प्रदान किया जाने वाला प्रमाण पत्र

यह प्रमाणित किया जाता है कि उम्मीदवार द्वारा यहाँ प्रदत्त जानकारी को उसके सेवा रिकॉर्ड से सत्यापित किया गया है

तिथि :

स्थान :

मुहर सहित हस्ताक्षर

# ICAR-Central Potato Research Institute, Shimla – 171 001 (HP)

## Application for the post of Assistant Finance & Accounts Officer at CPRI, Shimla

1. Name of the candidate :  
(IN BLOCK LETTERS)
2. Name of the Institute where the candidate is working :
3. Date of birth and age :
4. Present post held on regular basis with date of appointment and basic Pay Band + Grade Pay :
5. Whether permanent/temporary :
6. Educational and other qualifications :
7. Whether belongs to General Category/ ST/SC/OBC :
8. Brief particulars of the service including the present post:

Post held	Scale of Pay	Period	Office	Nature of duties performed

9. Any other information/particulars relevant to the service of the applicant :

I, ..... hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after selection, action may be taken against me and I shall abide by the decision of the Central Potato Research Institute, Shimla – 171001 (HP)

Signature of the applicant

Date:

### Certificate to be furnished by Head of Department / Office

Certified, that the information furnished by the candidate has been verified from his service records.

Date:

Place:

Signature with seal